DEMAREST BOARD OF EDUCATION

AGENDA -COW AND REGULAR MEETING

December 13, 2016

6:30 P.M.

I. OPENING

- A. Meeting called to order.
- B. Board President's Announcement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

C. Roll Call: Alevrontas, Cantatore, Kirtane, Molina, Verna, Woods, Holzberg

II. ADJOURN TO EXECUTIVE SESSION

A. The Board has determined it will enter into Executive Session for the following reasons:

Personnel Matter

B. Move to approve the following resolution to enter the Executive Session:

WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

WHEREAS, the length of the closed Executive Session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

Moved by:	Seconded:	Action (v):
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Action (v):

III.	II. <u>REOPEN PUBLIC MEETING</u>							
	A. Move to reopen the Regular Meeting to the public.							
		Moved by:	Seconded:	Action (v):				
	B.	Roll Call: Alevrontas, Cantatore	e, Kirtane, Molina, Verna, V	/oods, Holzberg				
IV.	<u>PLED</u>	<u>GE OF ALLEGIANCE</u>						
V.	<u>APPR</u>	OVAL OF MINUTES OF THE MI	<u>EETINGS</u>					
		COW and Regular Meeting – N Executive Session – November						
		Moved by:	Seconded:	Action (v):				
VI.	<u>CORRESPONDENCE</u>							
VII.	BOARD PRESIDENT'S REPORT							
VIII.	SUPERINTENDENT'S REPORT							
IX.	OTHER REPORTS/PRESENTATIONS							
Х.	REVIEW OF AGENDA							
	A. Board members review the items.							
	B. Move to open the meeting to public discussion limited to agenda items.							
	Moved by: Seconded: Action (v):							
	C.	Public discussion.						
	D. Move to close the meeting to public discussion.							

Seconded:

Moved by:

A. <u>Instruction – Staffing</u>

1. Move to accept the notice of resignation from Amanda Kroff, Basic Skills teacher, at County Road School and Luther Lee Emerson School, effective December 31, 2016, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): A C K M V W H

2. Move to approve the employment of the following substitute teachers for the remainder of the 2016/2017 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98).

Monica Alvarez Christina S. Ungaro Brooke Colombo

Moved by: Seconded:
Action (RC): A C K M V W H

B. <u>Instruction – Pupils/Programs</u>

None.

C. Support Services – Staffing

1. Move to approve the employment of Brooke Colombo, Step 1, as a Paraprofessional Aide at Luther Lee Emerson School for Student ID # 272068, effective January 2, 2016, for the remainder of the 2016/2017 school year, not to exceed 29 hours weekly, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98).

Moved by: Seconded: Action (RC): A C K M V W

2. Move to approve the employment of Izet Desic as a Substitute Custodian, at a rate of \$15.00 per hour, as needed, for the remainder 2016/2017 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98).

Moved by: Seconded: Action (RC): A C K M V W H

3. Move to approve the employment of Noreen Cacciatore, as a Substitute Lunch Aide, Step 1 for the remainder of the 2016-2017 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98).

Moved by: Seconded: Action (RC): A C K M V W H

XI. ACTIONS

C.	Support S	ervices –	Staffing ((Continued)

4. Move to accept the notice of resignation from Kimberly Alicia, Paraprofessional Aide, at Demarest Middle School, effective December 13, 2016, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): A C K M V W H

5. Move to accept the notice of resignation from Ariana Glogower, Paraprofessional Aide, at Luther Lee Emerson School, effective December 16, 2016, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): A C K M V W H

D. <u>Support Services – Board of Education</u>

1. Move to approve the first reading of the following policy and regulation, as recommended by the Chief School Administrator:

Policy 7510	Use of School Facilities
Regulation 7510	Use of School Facilities

Moved by: Seconded: Action (RC): A C K M V W H

2. Move to acknowledge the service of Carlos Molina, as recommended by the Chief School Administrator:

WHEREAS, Carlos Molina dedicated his time and services to the children of Demarest and the Demarest Board of Education, and

WHEREAS, his dedication served as a model of service to the community,

NOW THEREFORE, BE IT RESOLVED, that the Demarest Board of Education does hereby extend its appreciation and gratitude to Carlos Molina in recognition of his twelve and one half (12.5) years of dedicated service as a member of the Demarest Board of Education.

Moved by: Seconded: Action (RC): A C K M V W

XI. ACTIONS

	D.	Support Services -	Board of Education	(Continued)
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3. Move to adopt the following resolution to acknowledge the service of Nancy Niemira, as recommended by the Chief School Administrator:

WHEREAS, Nancy Niemira dedicated her time and services to the children of Demarest and the Demarest Board of Education, and

WHEREAS, her dedication served as a model of service to the community,

NOW, THEREFORE BE IT RESOLVED, that the Demarest Board of Education does hereby extend its appreciation and gratitude to Nancy Niemira in recognition of her twenty-seven and one half (27.5) years of dedicated service to the Demarest Board of Education.

Moved by: Seconded: Action (RC): A C K M V W H

4. Move to approve Diane Holzberg, Board President, to attend the NSBA Advocacy Institute Conference on January 29-31, 2017 in Washington, D.C. at a cost of \$695 for registration with reimbursement for lodging, meals and travel at the statutory rates as per NJOMB Guidelines, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): A C K M V W H

5. Move to approve amending the existing shared service agreement with the Northern Valley Regional High School (NVRHS) for Kelly Stevens, the Supervisor of Curriculum, Instruction and Assessment, to (.6) in Demarest and (.4) in NVRHS, commencing February 1, 2017, as recommended by the Chief School Administrator.

Moved by: Seconded:
Action (RC): A C K M V W H

6. Move to approve the request of Rebel 76 Soccer (Vikings Soccer Club) to use the gymnasium at County Road School for youth soccer programs on Mondays, Tuesdays, Wednesdays, Thursdays, and Fridays from 6:00 p.m. to 8:00 p.m. beginning December 14, 2016 through March 17, 2017, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): A C K M V W H

7. Move to approve the Change Order No. 002 for State Project No. 1070-050-15-1000, Partial Roof Replacement at Luther Lee Emerson School in the **credit** amount of \$3,050.00 for the unused project contingency allowance, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): A C K M V W H

D. <u>Support Services – Board of Education (Continued)</u>

8.	Move to accept the donation of lab supplies from Mrs. Adelman of The NYU Cancer Research
Ce	nter for the Demarest Middle School science department, as recommended by the Chief School
Adı	ministrator.

Moved by: Seconded: Action (RC): A C K M V W H

9. Move to schedule the 2017 Annual Reorganization Meeting on Tuesday, January 3, 2017 at 5:30 p.m., as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): A C K M V W H

10. Move to appoint the Board Secretary as temporary chairman of the Annual Reorganization Meeting on January 3, 2017, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): A C K M V W H

11. Move to approve the following resolution, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): A C K M V W H

INTERLOCAL SHARED SERVICE AGREEMENT FOR SOLID WASTE AND RECYLCING COLLECTION PURSUANT TO NJSA 40A:65-1

THIS INTERLOCAL AGREEMENT, made this 13th day of December, 2016, by and between:

THE BOARD OF EDUCATION OF THE BOROUGH OF DEMAREST, a duly established Board of Education of the State of New Jersey, having its principal offices at 568 Piermont Road, Demarest, New Jersey 07627 ("Board); and

THE BOROUGH OF DEMAREST, a body politic and corporate of the State of New Hersey, having its principal offices at 118 Serpentine Road, Demarest, New Jersey 07627 ("Demarest" or the "Borough").

WHEREAS, the Board requires solid waste and recycling pickup and disposal from its facilities within the Borough; and

WHEREAS, Demarest has contracted for municipal solid waste and recycling collection and disposal for a five year agreement; and

WHEREAS, the New Jersey Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq., allows any municipality to enter into a Contract with any other local unit for the joint provision of any services within their joint jurisdictions; and

WHEREAS, Board wishes to engage the Borough's vendor for solid waste and recycling carting services under the Borough's contract, effecting a cost savings for both units;

NOW, THEREFORE, the parties agree as follows:

- a. All of the above recitals are incorporated herein by reference.
- b. The Borough has agreed to provide solid waste and recycling pick up through Miele Sanitation on a schedule to be mutually determined by the vendor, Borough and Board, including solid waste containers provided by the vendor as determined necessary among the parties and the vendor. This term of this agreement shall be for five years, or concurrently with the existing Borough municipal solid waste contract, whichever concludes earlier.
- c. As consideration for the solid waste and recycling pickup, upon certification by the Business Administrator of the Board of Education of the availability of funds in the Board's operating budget or in such other account as may be appropriate, the Board shall pay Nine Hundred Fifty (\$950.00) dollars per month, on a quarterly basis upon presentation of an executed voucher in a form acceptable to the Board's Business Administrator.
- d. Demarest shall indemnify and hold harmless the Board, its elected and appointed officials and employees from and against any uninsured loss, liability, claim, damage and/or expense arising out the proper and lawful services to be provided by the vendor.
- e. The Board shall indemnify and hold harmless Demarest, its elected and appointed officials and employees from and against any loss, liability, claim, damage and/or expense arising out the proper and lawful services to be provided by the vendor.
- f. Demarest shall cause the vendor to name the Board, as an additional insured on its applicable insurance and bond coverage to cover any loss or damage to the personnel or equipment caused by the vendor's vehicles, employees or agencies.
- g. No employment relationship, actual or intended, shall be established between the vendor's personnel and Demarest or the Board under this agreement.
- h. Any conflict, dispute, disagreement or other issue arising hereunder shall be first submitted to the Mayor of the Borough and the President of the Board of Education for a reasonable attempt at reconciliation, with the advice and consent of a majority of their respective Borough Council and Board of Trustees. In the event a negotiated resolution cannot be effectuated for any reason, the parties agree to binding arbitration, to be conducted by a retired Judge of the Superior Court of New Jersey, to be appointed by the Assignment Judge of Bergen County on request of either party, with the compensation of said arbitrator to be set by the Assignment Judge and borne equally by the parties hereto.
- i. Upon execution hereof, a certified true copy of this agreement shall be forwarded to the office of the Borough Clerk and Chief Financial Officer the Borough and to the Business Administrator of the Board for further action consistent herewith.

Seconded:

Н

1. Move to confirm the November 16th 2016 – 31st 2016 payroll in the amount of \$361,397.83.

Κ

2. Move to confirm the December 1st – 15th, 2016 payroll in the amount of \$397,335.44.

С

E. Support Services - Fiscal Management

Moved by:

Action (RC): A

Action (RC): A

С

K

Η

	Moved by: Action (RC):	Α	С	K	Μ	V	Sec W	onded: H
	prove the Noveml r 2016 budget ch							ount of \$257,384.38 as follows:
11 (12 (20 (ototal Per Fund General Current E Capital Outlay Special Revenue al Bills:	•					\$ 1 \$ 2	Amount 9,677.48 5.103.72 2, 650.00 37,431.20
	Moved by: Action (RC):	Α	С	K	М	V		onded: H
4. Move to app	orove the followin	g res	olutio	n:				
Pursuant no budge total exc	etary line item ac	2.13 coun it ap	(d), I, it has propri	Thom oblig	as J. Fations	or pay	yment	that as of November 30, 2016, s (contractual orders) which in ard of Education pursuant to
	Moved by: Action (RC):	Α	С	K	М	V	Sec W	onded H
5. Move to app	prove the followin	g res	olutio	n:				
<u>Certificat</u>	ion of Board of Ed	ducat	ion_					
the secre the appro been ove	tary's monthly fir opriate district off	nancia icial, lation	al rep to the of N	ort (a best JAC 6	ppropri of our :20-2.1	ations know 3 (b) a	sections section secti	ember 30, 2016 after review of on) and upon consultation with no major account or fund has at sufficient funds are available the fiscal year.
	Moved by: Action (RC):	Α	С	K	М	V		onded: H
	knowledge receip the Treasurer, A-		ne Oct	tober	31, 201	16 Rep	oort of	the Board Secretary, A148
	Moved by:						Sec	onded

XI. ACTIONS

E. <u>Support Services – Fiscal Management (Continued)</u>

7. Move to confirm the following budget transfers for November 2016:

		unt					<u>mount</u>
Security Salari	ies					\$	7,320
ood Service S	Salari	es					1,800
						\$	9,120
		Acc	ount				\mount
Security Other Purchased Services							7,320
ood Services	Soci	al Sec	urity				1,800
						\$	9,120
Noved by:	Λ	C	K	Λ1	V		d
- S	ecurity Other ood Services	ecurity Other Purd ood Services Soci	Acc Security Other Purchased Good Services Social Security	Account Security Other Purchased Services Social Security	Account Security Other Purchased Services Good Services Social Security Moved by:	Account Security Other Purchased Services Good Services Social Security Moved by:	Account Security Other Purchased Services Sood Services Social Security Moved by: Seconde

F. Other

XII.

1. Move to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, January 3, 2017 following the Annual Reorganization Meeting, if necessary, to discuss personnel and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

Moved by: Seconded: Action (v):

REPORTS

XIII. PUBLIC DISCUSSION

None.

A. Move to open the meeting to public discussion.

Moved by: Seconded: Action (v):

B. Move to close the meeting to public discussion.

Moved by: Seconded: Action (v):

Action (v):

Seconded:

XIII <u>EXECUTIVE SESSION (if necessary)</u>

Moved by:

	A.	Move to enter the Executive Session to discuss personnel/legal matters/negotiations.							
			Moved by:		Seconded:		Action (v):		
	В.	Move to close	e the Executive	e Session and re	enter the publ	ic session.			
			Moved by:		Seconded:		Action (v):		
XX.	<u>ADJC</u>	<u>OURNMENT</u>							
	A.	Move to adjo	urn at	_ P.M.					